

**KAIPARA FLATS SCHOOL BOARD OF TRUSTEES**  
**MINUTES OF MEETING HELD 2<sup>ND</sup> April, 2020**

Meeting opened 7.30pm via Zoom – held during Covid-19 Lockdown

PRESENT: D Hamer, T Wilkin, P Webster-Young, S Thompson, C Walker

PRINCIPAL'S REPORT:

- Minutes of previous meeting confirmed as being true and correct
- D Hamer happy with school progress
  
- **Cleaner** – Moved 'In Committee' 7.40pm  
Moved back to meeting 7.50pm
  
- **Playground** – has been assessed and is mostly compliant apart from the depth of the bark. Quotes are about \$5000 for the bark and an additional \$2000 for it to be blown in.

Report accepted. Seconded by Sarah Thompson.

ADMINISTRATION:

- **Out of Zone Applications** – 4 new applications, all for new entrant class. Unanimous decision to accept all 4.
- **Policy Changes** – Debbie Hamer has reviewed 3 policies. Discussion about how better to get community engagement but put on hold. T Wilkin/C Walker – passed.
- **NZSTA Elections** – Todd Wilkin encouraged the board to look at nominations for the President and Board. Todd needs preferences before 24 April.
- **Modular Classroom** – Robust conversation about location for proposal to the Ministry. Preference for location is where the existing playground is. This would mean moving the playground to up above the turf court area.
- **10yr Property Plan** - Debbie Hamer to invite property consultant to meeting on the 10yr Plan for capital spend. Todd proposed putting on hold for capital spend for certain projects until the pandemic is resolved.
- **Footpath widening** – budget given to Debbie of \$2500 for concrete to widen the path from Takahe classroom down to the playground, with increase up to \$3500 if necessary.
- **Pupil Attendance** – Debbie Hamer notified Board of concern with one 6 year old and his attendance. Attendance has dropped to 30%. Debbie has followed due process with Ministry. Debbie has concerns with his safety.

Meeting Closed 8.30pm