

KAIPARA FLATS SCHOOL BOT – MINUTES OF MEETING THURSDAY 9TH AUGUST 2018

PRESENT; Donna Wech, Sarah Thompson, Craig Powell, Debbie Hamer, Todd Wilkin, Tina Donnell
Minute Secretary: Jeanette Sanderson

APOLOGIES; Dave Payne

Confirmation of previous minutes from 28th June 2018.

Moved: Sarah/ Seconded: Debbie

Matters Arising from previous minutes:

*Zoning – The Ministry has instructed KF School to start the zone process. First step is to look at the zone area. Craig to source a topographical map to transpose on the zone area map To contact Niall regarding proposed alterations to zone area.

*NZSTA membership has been paid

*Pool maintenance course has not been done

*New classroom furniture allowance has not been received

*H & S – signs are up for out of bounds

*bus issues- Todd has done letter to parents

*chromebooks application – received from pub charities. chromebooks & storage purchased.

Moved: Donna/ seconded: Todd

CORRESPONDENCE:

Auditor change?

PRINCIPALS REPORT;

*Roll 117

*writing moderation has been successful & the data looks ok.

*PLD – budget all used

*policy reviews to go in newsletter, behaviour management to parents

*Principal Appraisal to be completed by BOT

*Sharon Brown made permanent staff

*Christine Wilson – back in 2019 but would prefer less hours/days

*5 year property plan completed

*interim solutions for new classrooms and spaces

*bike track – tina & Debbie looked at different surfaces. 30-50 bikes would be required

-Wellsford – limestone (not ideal as stones end up on grass)

-Whangaparaoa – tarseal (this would be ideal, but expensive) other option concrete.

-Wainui – year 8 boys manage and patrol

It was decided that the bike track would be put on hold. More important issues to deal with at present.

Moved: Todd/ seconded: Donna

*Pool maintenance – 29th Sept working bee to repair/maintain pool and pool area.

Moved: Debbie/ seconded: Donna

FINANCIAL REPORT;

*read by all

*solid surplus

*capital budget is good

Moved: Todd/ seconded: Sarah

HEALTH & SAFETY;

- *garden edging has been repaired by Odette
 - *more bark needed in playground
 - *safety pads on poles correctly
 - *yellow lines on wheelchair ramp and steps
 - *Kereru door cant be seen through.
- Moved : Sarah/ seconded: Donna

PROPERTY

- *leak in roof by skylight
- *tiles for office floor donated. To be laid by a parent at cost of advertising in school newsletter

APPROVAL;

- *request for 2 children to travel from Wech Access Dr, Ahuroa through our zone to Warkworth. All agreed and approved.
 - *grant for webpage upgrade moved by Debbie
 - "I would like to move that KFS BOT apply to Pub Charity for a donation to cover the costs of an upgrade of our website"*
- Moved: Debbie/ seconded by everyone. All approved.

GENERAL BUSINESS;

- *Jan to notify council re: school house rates
- *WSL report from Tina
- “spiral of enquiry” as a tool for teachers to improve processes.
- course of action for teachers for the next 10 weeks
- to compare with other schools
- *Code of Contact BOT – Everyone agreed that our current “Code of contact” be accepted
- *Sarah to continue to communicate with community as she has previously after eqach BOT meeting.
- *Todd to write brief report from BOT meeting to go in newsletter with link to BOT minutes
- *After school care – too soon since last discussed, will look at in 2019.

Meeting went into committee at 8.50pm

Next Meeting 20th September, 7pm.