

KAIPARA FLATS SCHOOL BOT MINUTES OF MEETING THURSDAY 17TH MAY 2018.

PRESENT; Donna Wech, Tina Donnell, Debbie Hamer, Sarah Thompson, Craig Powell, Todd Wilkin, Minute Secretary: Jeanette Sanderson

APOLOGIES; Dave Payne

Minutes of previous meeting (4th April 2018) confirmed as a true and correct record.
Moved Sarah, seconded Craig

MATTERS ARISING;

- Chimney in school house is booked in to be swept. Donna to follow up when.

CORRESPONDENCE;

- NZSTA AGM July 2018 (to ask Jan if the membership has been paid)
- NZSTA Conference

PRINCIPALS REPORT:

- Roll at 112
- PAT's vs online assessment/testing. Online to be introduced in 2018
- Generic planning document purchased
- Pa site visit went well
- Clare Winiana continuing with Kapa Haka only
- Policy reviews
- School app up and running. Facebook page to be faded out
- Sharon Brown started teaching
- Chromebooks installed and pupils are loving it
- Jan Kose- leave for 3 days approved by Debbie & BOT
- Debbie to attend rural schools meeting
- Property meeting – 10 year plan in progress
- New classroom meeting – 20th June
- Sarah to write letter to parents & community explaining the progress on new classrooms. Parents/community members to write letters to BOT
- Hazard register for visitors
- Asbestos in schools management plan
- School docs being well used

Moved by Debbie, seconded by Donna

FINANCIALS;

- Staff are currently being under used
- Under budget due to money not being received from PTA (has since been received and used for chromebooks)
- Reasonable surplus
- Over budget due to 103 students but actually 112
- Comfortable position
- Last years financials back from auditor with a loss of \$2000 due to the funds from PTA not being received.

Moved by Todd, seconded by Donna

PROPERTY;

- Craig to contact Tree Contracts for a quote to remove trees
- Pool fence – up to safety standards

HEALTH & SAFETY;

- Drain & grates in paddock – to go on risk management list
- Excess water on field – to go on risk management list
- Window film on non-safety glass. Debbie to contact WW Glass
- Latches on windows installed

GENERAL;

- NZSTA AGM 21st July – not sending anyone due to cost
- Official Information Act – request received
- Bike track not moving forward. Tina to do Plan of Action. Community input to be included
- School house – asbestos check to be completed
- Zoning – a general discussion was had
- Working bee – Sunday 24th June 10am-2pm. Craig to do list of jobs

BOT members moved into committee

Meeting closed at 9pm

Next meeting 28 June